



**Resource Group Meeting Minutes  
Tuesday, March 15, 2016  
10:30 a.m. - 12:00 p.m.  
Norman County Sheriff's Department Meeting Room**

**Present:** Bethany Brandvold – Polk Norman Mahnomen SHIP, Kelsey Borgen – Norman Mahnomen Public Health, Leah Winjum – Norman Mahnomen Public Health/Director of Communities, Nancy Ramon – Tri-Valley Opportunity Council, Margie Flanagin – Tri-Valley Opportunity Council, Marie Haas – Essentia Home Health, Kay Toczek – Essentia Home Health, Tammy Voll – Inter-County Community Council, Doug Moen – Inter-County Community Council.

**Also present:** Melissa Beach and Jessica Spaeth – Compass Business Consulting

The meeting began at 10:36 a.m.

The group began with introductions.

Minutes from the September 15, 2015 meeting were reviewed.

**Old Business**

Representatives from Compass Business Consulting reviewed Google Analytics on [normancountyresources.org](http://normancountyresources.org) for 2015 and first quarter 2016.

**New Business**

Marie Hass and Kay Toczek from Essentia Home Health gave a brief presentation of the services offered by Home Health and provided brochures. Services such as medication setup, medication machines, CardioComm (blood pressure and weight monitoring), IV therapy, life line, and occupational therapy are available to all ages. Home Health works with insurances to provide services and covers a large geographic area. Referrals come from families, doctors, and hospitals.

The group discussed website editing training. Borgen will make contacts interested in website maintenance. Compass will provide two hours of training to two individuals for ongoing website maintenance.

There was discussion on having a display at the Norman County Fair, June 22-25.

**Resource Provider Updates**

Dawn Miller – Essentia Health seeing a lot of Chronic Opioid Addiction Treatment (COAT) cases.

Nancy Ramon/Margie Flanagin – Discussed reorganization of programs: Energy Assistance Program, Community Assistance, and Child Care, described programs offered, provides services to Polk, Norman, Marshall, and Mahnomen counties.

Doug Moen – Working with MNCEP, advising colleges in NW MN, presenting at schools and corrections.

Tammy Voll – Discussed regulations/processes, new staff, new caseloads, seeking adult and dislocated workers to assist with job searches, expand knowledge of programs to key persons.

Bethany Brandvold – Ada has two new tobacco-free grounds: Dekko and Police/Fire, Healthcare – I can prevent diabetes program at Essentia, Halstad and Ada have applied for Safe Routes to School grants, Ada received forestry grant to revitalize old rail bed into scenic trail.

Kelsey Borgen – Seeking RN, Norman County Worksite Wellness plan.

Leah Winjum – Connecting with city leaders coalition for drug-free communities grant, engage key leaders to sustain drug-free communities, reach out and inform organizations.

The next meeting will be held June 8, 2016 at 10:30 am in the Norman County Sherriff's Department meeting room.

The meeting adjourned at 11:30 am.